

Local Youth Network Management Group Record

Trowbridge and Wider Area

Area	Trowbridge				
Date	17/02/2016	Times	4pm-6pm	Venue	Civic Centre, Trowbridge
Present	<p>Sarah Holland – Community Youth Officer Mary Cullen – Community Engagement Manager Hayleigh Bell – Leisure Manager – Town Council Lindsey Millen – TCAF Cllr Dennis Drewett – Area Board representative Laura Pictor – Engagement Officer - Selwood Housing Alf Moreton – North Bradley Councillor</p>				
Apologies	<p>Matthew Till – Police Laura Pictor – Engagement Officer – Selwood Housing Simon Partington – Police Carrie Creamer – WYAP Tracey Sullivan – Arts Director Ellena Pullen – Youth Chair Lance Allan – Town Clerk – Acting Chair</p>				
Agenda Items					
1	Welcomes and Apologies				
2	Agreed Group Record of last Meeting				
3	Grants Awards				
4	Recommendations				
Decisions					
1	Introductions and apologies were conducted and detailed above.				
2	The LYN Meeting agreed the minutes for the last meeting which have been circulated In the last area board meeting.				
3	All members of the LYN MG Group were sent the seven bids that had been submitted				

	to the Youth Grant Funding. Due to the high number of bids all members had come with their scores and recommendations to the Area Board on the 10 th March 2016 – now changed to the 14 th March 2016. CYO had asked all members to look at the bids and even if they were unable to attend the meeting they could send their opinions, scores and this would count towards the final recommendation to the Area board.
4	The LYN MG Group spent the rest of the meeting to discuss the funding bids. There were some issues with several of the bids and additional information has been requested for the CYO to gain from the submitted bids, this information is to be received from the applicant before they go to Area Board on the 14 th March. So that an overall recommendation should be available when the Trowbridge Area Board meets in November. If no decision has been made for this funding by the required date then this bid will go to the board with the information given at the LYN MG Group with an aim for the final draft and all relevant paper work at the next LYN MG Group in December to be presented to the Trowbridge Area Board in January.
5	Three new bids were submitted after the deadline for this round of assessment, all organisations have been informed of this information, and all will be looked at for funding in April 2016 at the next LYN MG Group. Total amount of the three bids comes to £6,633.00
Recommendations to Area Board	
1	ID 261 – Wiltshire Youth Arts Partnership – LGBT Film Project – All LYN MG Group members scored this high for involvement and dealing with issues facing the local community. They did however recognise that the group at present is small. It was discussed that with providing a film to highlight the need in the local community and raising the profile or what is on offer will increase the participation in the group. The LYN MG group would like to see a statement of increase in the group at the end of the first year and the learning that has come from this project.
2	Opline – Supported by TCAF - The LYN were happy to support this bid depending on the reasons for the need of this work to be carried out. As this is a Town Council provision and the maintenance of this park comes under them they felt they needed to show that the park is safe to use and that there is no recommendations from anyone to suggest that the park is unsafe to use. If this is confirmed and request has come from the service users of the park to ensure a more positive place for them to go and feel safe. Providing better facilities for their Skate Jam event in the summer then the LYN MG have made recommendations to the Trowbridge Area Board to fund half the costs with Trowbridge Town council covering the remaining costs.
3	ID-259 – Wiltshire YFC – Summer Activities Programme - The LYN MG Group need to fully understand this project before they are able to agree funding for this project. They wish to gain an understanding for the activities they intend to deliver to the young people of Trowbridge. As this is a religious group they wish to understand the format of their work with the community. The CYO has given some information about the organisation and the activities however they have suggested they need further information to make a decision on funding this project. If the ethos and activities are considered relevant and meet the needs of the community then the LYN MG recommend supporting this project.
4	The Moroccan Association – Bridging Communities through Art and culture - The LYN MG Group liked this project, and liked the idea of integration between the different cultures, They did feel the costs for hiring of the Longfield centre was expensive and wanted to check whether they were getting the correct rate, and whether there were any reductions they could apply to receive. The LYN MG Group were in full support of this bid, the only element they felt was not inclusive as a positive activity for all was the Arabic Lessons which came to £4875.00, with the costs of teaching materials they felt this was more around exclusion than integration and have reduced the budget accordingly. They were surprised at the prices for the table tennis and pool tables as to whether these were brand new or hired. Depending on the feedback from the Moroccan Association the budget will be reduced by £5,675.00, leaving an awarded budget of £5,740.00. If the costs for the pool table and table tennis are not correct the additional costs can be included in this bid to support the new group.
5	Trowbridge Arts – Youth Theatre - The LYN MG Group believes that this is a

	worthwhile project to support, and would help the young people of Trowbridge have a positive activity for them to be involved in. They did however feel that there was some confusion with the financial elements of the bid and wish for this to be confirmed. Once confirmed the budget will either be supported to the full sum requested or reduced accordingly.
6	<p>Islamic Trust – Archery Club - The LYN are in full support of this project however there are some concerns on where this activity will take place in Trowbridge. There is also the concern around the qualification of the person supporting the club. The LYN MG Group wishes to recommend full support from the Trowbridge Area Board however they would recommend further information verified by the CYO before funds are given.</p> <ol style="list-style-type: none"> 1) The LYN MG Group would give full recommendation to this group to support the archery group, once they have provided the Trowbridge CYO with the correct qualifications of the instructor for the Archery club. 2) To provide the exact location of the club and where the lessons will be taking place to ensure that there are no public access provisions close by which could cause injury to the general public. 3) To submit reports to the CYO on attendance to the club and to ensure the club is inclusive of young people from the Trowbridge community with advertisement in the community. 4) Confirm the age range of participants attending the planned group.
7	Youth Action Wiltshire – Young Carers - The Lyn MG Group is extremely supportive of this funding application. They feel this will support the young carers of the Trowbridge community and bring additional support. The applicant supplied lots of additional information to show that young people were involved in a consultation and that is what the young people want. It shows that it meets the needs of young people and support integration. The LYN MG Group feels that this is good value for money. Full recommendation for this project. No queries or questions or concerns to be raised in reference to this funding bid.
	Recommendations from the Community Youth Officer – Needs of the Community and Youth
1	<p><u>Youth Worker provision</u></p> <p>Recommendations have been put forward from the CYO to support two youth workers in the Trowbridge Community. There are four projects at present supported by the CYO and these need to be supported by youth workers so that these provisions can be maintained. Recommendation is to put forward a 16 hour post with 4 sessions of 3 hours and 4 hours of admin time. Second post would be for 4 sessions x 3 hours giving a total of 12 hours. Attached to these minutes and bids is a detailed account of the costs and support from TCAF to support these workers and the sustainability of these workers once in post.</p> <p><u>LYN MG Group recommendations to the Trowbridge Area Board</u></p> <p>The LYN MG Group seems in full favour of supporting the needs of the community and wider area. By funding two workers it will allow the CYO to be able to address issues in other areas of Trowbridge without losing any of the hard work that has been done in the current locations. The aim for this provision to be sustainable and led from a local charity in the community is a valid procurement.</p>
2	<p><u>Training provision for three people in Trowbridge</u></p> <p>The CYO has recommended that the LYN MG Group support three people to attend a seminar / conference on the “Measuring the Impact of Youth Work”. This will support the learning of two of the attendee as they have just completed their foundation to youth work. This will help them to reflect on what they have learnt during the last five weeks and help to get them to develop their knowledge and putting youth work skills into practice.</p>

	<p><u>LYN MG Group recommendations</u></p> <p>The LYN MG Group feel that this is a worthwhile action and would put this forward to the Trowbridge Area Board on the 16th March, in full support to fund this learning experience.</p>		
Actions			
1	CYO to update all funding applicants to their results of funding awards and to highlight to them any issues that need to be addressed before the 14 th March, so that the final information can be shared with the Trowbridge area board and recommendations can be processed. (See above points or funding award documents).		
2	CYO to sort out bids and send all documentation to democratic services to be send out to all councillors before meeting on the 14 th March.		
3	CYO to send out emails to all LYN MG Group members to enlist in there support for the coming years bids and funding opportunities.		
4	Discussed the Scrutiny panel for the “Community Led Model and CYO to send out dates and book a venue for our use to ensure we are listening to young people. At this meeting new dates will be arranged for 2016 /17 LYN MG Group members.		
Date of Next meeting:		Next Meeting TBC – Around mid-Trowbridge Civic Centre	
Notes Taken By:	Sarah Holland	Position:	Community Youth Officer